COURSE SYLLABUS
«Team Management»

Degree of higher education - Bachelor
Specialty 073 Management
Educational-professional program "Management"
Year of study 3, semester 5
Full-time education
Number of ECTS credits - 4
The language of teaching - English

Course lecturer	**Hanna Kharchenko, PhD in Economics, Associate Professor**
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COURSE DESCRIPTION

The main purpose of the course «Team Management» is forming of theoretical knowledge and practical skills and abilities that allow managers to increase the competitiveness of the organization by increasing teamwork. The course covers basic concepts, often illustrated by examples from established, large companies.

The course provides the formation of a number of professional competencies:
PC6. Ability to act socially responsibly and consciously
PC9. Ability to work in a team and establish interpersonal interaction in solving professional problems.
PC10. Ability to evaluate the work performed, ensure their quality and motivate the staff of the organization.
PC11. Ability to create and organize effective communications in the management process.
PC14. Understand the principles of psychology and use them in professional activities.
PC15. Ability to form and demonstrate leadership qualities and behavioral skills.
As a result of studying the course the student will acquire certain program results:
PR3. Demonstrate knowledge of theories, methods and functions of management, modern concepts of leadership.
PR4. Demonstrate skills to identify problems and justify management decisions.
PR9. Demonstrate skills of interaction, leadership, teamwork.
PR11. Demonstrate skills of situation analysis and communication in various areas of the organization.
PR14. Identify the causes of stress, adapt yourself and team members to a stressful situation, find ways to neutralize it.
PR15. Demonstrate the ability to act socially responsible and socially conscious on the basis of ethical considerations (motives), respect for diversity and interculturalism.

COURSE STRUCTURE

Topic	Hours (lectures / practical, seminar)	Learning outcomes	Tasks	Evaluation
Module 1. Methodological aspects of team management				
Topic 1.	2/4	Be able to analyze the features and characteristics of team. To know types of	Discussion issues. Problem solving and cases.	**15**

Theoretical bases of team management		the teams and characteristics of effective teamwork.	Submission of practical work in e-learn.	
Topic 2. Team formation	2/4	To know the conceptual aspects of team formation. To understand the stages of team development	Discussion issues. Problem solving and cases. Submission of practical work in e-learn.	**14**
Topic 3. Corporate culture and team mission	2/4	Be able to analyze the main stages of formation and development of corporate culture of team. Be able to identify the team mission	Discussion issues. Problem solving and cases. Submission of practical work in e-learn.	**14**
Topic 4. Evaluation of the effectiveness and problems of team management	2/2	To know the technology of evaluation of the effectiveness and problems of team management. To understand the effectiveness of the team, the nature and basic approaches (target, resource, internal processes).	Discussion issues. Problem solving and cases. Submission of practical work in e-learn. Independent work	**27**
Module test			Test	**30**
Module 2. Forming of team				
Topic 5. Leadership in team management	2/4	To understand the content of leadership. To know factors that affect the quality of the role; social norms as criteria for the effectiveness of the role. To understand functional and team roles: the principle of competence and the principle of superiority.	Discussion issues. Problem solving and cases. Submission of practical work in e-learn.	**10**
Topic 6. Team development management. Generation theory in team management	2/4	To understand competencies and their types. To know principle of training and development 70/20/10	Discussion issues. Problem solving and cases. Submission of practical work in e-learn.	**25**
Topic 7. Performance Management: 1-to-1, Action plan	2/4	To understand 1:1 meeting and 1:1 meeting agenda templates. Be able to identify the action plan	Discussion issues. Problem solving and cases. Submission of practical work in e-learn.	**15**
Topic 8. Motivation and facilitation in team. Modern project team	1/4	To know the peculiarities of team motivation. To understand the differences between tangible and intangible motivation. To	Discussion issues. Problem solving and cases. Submission of practical work in e-	**30**

management methodologies		know the specifics of motivation of the manager and individual team members.	learn. Independent work	
Module test			Test	**30**
Total for the semester				**70**
Exam				**30**
Total for the course				**100**

EVALUATION POLICY

Deadline and recompilation policy:	Practical works that are submitted in violation of deadlines without good reason are evaluated at a lower grade. Rearrangement of modules takes place with the permission of the lecturer if there are good reasons (for example, hospital).
Academic Integrity Policy:	Cheating during tests and examinations are forbidden (including using mobile phones and tablets). All written works are checked for plagiarism and are allowed to be defended with correct text borrowings not more than 20%.
Visiting policy:	Attendance is mandatory. For objective reasons (for example, illness, international internship) teaching can take place individually

STUDENT EVALUATION SCALE

Rating of the applicant of higher education, points	Evaluation results on national exams, tests
	Exam
90-100	excellent
74-89	good
60-73	satisfactorily
0-59	unsatisfactorily