



COURSE SYLLABUS

«Leadership, Communications and Teamwork Management (Leadership)»

Degree of higher education - Bachelor

Specialty: 073 "Management"

Educational-professional program "Management"

Year of study 3, semester 5

Form of education: full-time, part-time

Number of ECTS credits: 3

The language of teaching: English

Course lecturer

Oksana Havrysh, PhD in Economics, Associate Professor, Associate Professor of the Department of Management named after Professor J. S. Zavadskyi

Lecturer contact

information (e-mail)

e-mail: havrysh.o.m@nubip.edu.ua

Course page in eLearn

<https://elearn.nubip.edu.ua/course/view.php?id=5093>

COURSE DESCRIPTION

The purpose of educational discipline is the formation of modern managerial thinking and a system of theoretical knowledge and practical skills in leadership, communication management and team interaction in future specialists. The task of the academic discipline is theoretical and practical training of applicants of higher education on leadership issues, building teamwork, organizing effective communication, conflict resolution, persuasion and negotiation.

Competence acquisition:

Integral competence (IC): The ability to solve complex specialized tasks and practical problems, which are characterized by complexity and uncertainty of conditions, in the field of management or in the learning process, which involves the application of theories and methods of social and behavioral sciences.

General competences (GC):

GC 1. The ability to realize one's rights and responsibilities as a member of society, to realize the values of civil (democratic) society and the need for its sustainable development, the rule of law, the rights and freedoms of a person and a citizen in Ukraine.

GC 4. Ability to apply knowledge in practical situations

GC 8. Skills in using information and communication technologies.

GC 9. Ability to learn and master modern knowledge.

GC 11. Ability to adapt and act in a new situation.

GC 12. The ability to generate new ideas (creativity).

GC 15. Ability to act on the basis of ethical considerations (motives).

Special (professional) competences (SC):

SC 2. The ability to analyze the results of the organization's activities, to compare them with the factors of influence of the external and internal environment.

SC 3. The ability to determine the prospects for the organization's development.

SC 4. The ability to determine the functional areas of the organization and the connections between them.

SC 5. The ability to manage the organization and its divisions through the implementation of management functions,

SC 6. The ability to act socially responsibly and consciously. SK 7. Ability to choose and use modern management tools.

SC 9. Ability to work in a team and establish interpersonal interaction when solving professional tasks.

SC 10. The ability to evaluate the performed work, ensure their quality and motivate the personnel of the organization. SC 11. Ability to create and organize effective communications in the management process.

SC 14. Understand the principles of psychology and use them in professional activities.

SC 15. Ability to form and demonstrate leadership qualities and behavioral skills.

Program learning outcomes (PLO):

PLO 2. To preserve moral, cultural, scientific values and increase the achievements of society, to use various types and forms of motor activity to lead a healthy lifestyle.

PLO 3. Demonstrate knowledge of theories, methods and functions of management, modern concepts of leadership.

PLO 9. Demonstrate the skills of interaction, leadership, teamwork.

PLO 10. Have the skills to justify effective tools for motivating the organization's personnel.

PLO 11. Demonstrate the skills of situation analysis and communication in various areas of the organization.

PLO 13. Communicate orally and in writing in national and foreign languages.

PLO 14. Identify the causes of stress, adapt yourself and team members to a stressful situation, find means to neutralize it.

PLO 16. Demonstrate the skills of independent work, flexible thinking, openness to new knowledge, be critical and self-critical.

PLO 17. Carry out research individually and/or in a group under the guidance of a leader.

PLO 25. Demonstrate the ability to form a project team, assigning executors to ensure the achievement of project goals.

COURSE STRUCTURE

| Topic | Hours (lectures / practical, seminar) | Learning outcomes | Tasks | Evaluation |
|--|--|--|---|------------|
| 5 semester | | | | |
| Content module 1 | | | | |
| Topic 1. Leadership as a social phenomenon. | 3/3 | Understand the main aspects of theoretical principles of leadership. Know the categorical apparatus of leadership, its types and meanings; the evolution of leadership theories; the types and characteristics of leadership styles; the functions of the leader, his personal characteristics. Be able to distinguish who from the team has leadership qualities; to carry out a comparative analysis of foreign and Ukrainian experience in the formation of leadership theories; to determine in practice which leadership style is specific to a particular leader; to determine | Preparation of reports, abstracts, presentations for the seminar. Execution of a practical task, independent work in elearn. | 10 |
| Topic 2. Development of leadership theories. | 2/2 | | | 10 |
| Topic 3. The leader as a personality. | 4/4 | | | 15 |
| Topic 4. Development of individual leadership potential. | 4/4 | | | 15 |
| Topic 5. The power of the leader. | 2/2 | | | 10 |

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|---|--|--|---|-----|
| | | in practice the leadership potential of the individual. | | |
| Tasks for individual work to module 1 | | | | 10 |
| Module test 1 | | | | 30 |
| Total for the module 1 | | | | 100 |
| Content module 2 | | | | |
| Topic 6. Activity of a leader in a team. | 2/2 | Understand the main aspects of leadership and management of team interaction. Know the structure of the image of the leader and its components, as well as the process of preparation for public speaking; the criteria for assessing personality, a list of leadership traits within the management paradigm; the classification of groups and the concept of group dynamics; the role leader in stress situations. Be able to speak publicly and properly form the image of a leader; to analyze personality traits and identify those that belong to the leadership; to make group decisions in practice; to use theories of functional and value leadership in practice; to use leadership ethics in practice. | Preparation of reports, abstracts, presentations for the seminar. Execution of a practical task, independent work in elearn. | 15 |
| Topic 7. The leader and his place in resolving conflict situations. | 4/4 | | | 10 |
| Topic 8. Leadership and effective communication. | 4/4 | | | 20 |
| Topic 9. Leadership ethics. | 2/2 | | | 5 |
| Topic 10. Stress management. | 3/3 | | | 10 |
| Tasks for individual work to module 2 | | | | 10 |
| Module test 2 | | | | 30 |
| Total for the module 2 | | | | 100 |
| Total for educational work | $0,7 \cdot (R_{3M1} + R_{3M2})$ $R_{HP} = \frac{\quad}{2}$ | | | 70 |
| Final control (credit) | | | | 30 |
| Total for the course | R ДИС = R HP + R AT | | | 100 |

EVALUATION POLICY

| | |
|--|--|
| <i>Deadline and recompilation policy:</i> | works that are submitted in violation of deadlines without good reason are evaluated at a lower grade. Relocation of modules is with the permission of the teachers who provide the course, if there are good reasons (for example, hospital). |
| <i>Academic integrity policy:</i> | Copying (copying the text) during written tests and exams is prohibited. The use of mobile devices is allowed only with the permission of the teacher during online testing and preparation of practical tasks. Independent works in the form of abstracts, reports, presentations must have correct text links to the used information sources. |
| <i>Visiting policy:</i> | Attendance is mandatory. For objective reasons (for example, illness, international internship) training can take place individually at a distance (online form in consultation with the dean of the faculty and the lecturer of the course). |

STUDENT EVALUATION SCALE

| Rating of the applicant of higher education, points | National assessment for the results of exams |
|--|---|
| 90-100 | excellent |
| 74-89 | good |
| 60-73 | satisfactorily |
| 0-59 | fail |

RECOMMENDED SOURCES OF INFORMATION

1. Вербовська Л. С., Боднар Г. Ф., Микитюк Н. Є. Технології лідерства в організації : конспект лекцій. Івано-Франківськ : Вид-во «ІФНТУНГ», 2021. 80 с.
2. Войтко С. В., Мельниченко А. А. Лідерство та антикризовий менеджмент : підручник. Київ : КПП ім. Ігоря Сікорського. Вид-во «Політехніка», 2021. 194 с.
3. Комарова К. В., Коляда С. П. Лідерство : навч. посіб. для студ. вищ. навч. закл. Дніпро : 2017. 430 с.
4. Кононець М. О. Психологія лідерства : навч. посіб. / за заг. ред. О. В. Винославської. Київ : КВІЦ, 2020. 252 с.
5. Лекції з дисципліни «Лідерство» / укл. С. П. Коляда. Дніпро : Університет митної справи та фінансів, 2018. 95 с.
6. Лідерство та команда в публічному управлінні : конспект лекцій / укл.: К. В. Таранюк, Я. В. Кобушко. Суми : Сумський державний університет, 2020. 175 с.
7. Лугова В. М., Голубев С. М. Основи самоменеджменту та лідерства : навч. посіб. Харків : ХНЕУ ім. С. Кузнеця, 2019. 212 с.
8. Нежинська О. О., Тищенко В. М. Основи коучингу : навч. посіб. Київ : Харків : ТОВ «ДІСА ПЛЮС», 2017. 220 с.
9. Нестуля О. О., Нестуля С. І., Кононець Н. В. Основи лідерства : електрон. посіб. для самост. роб. студ. Полтава : ПУЕТ, 2018. 241 с.
10. Орлів М. С. Розвиток лідерського потенціалу керівника сфери державного управління : навч. посіб. Київ : ДП «НВЦ «Пріоритети», 2017. 40 с.
11. Психологія тимблдингу : навч. посіб. / О. Г. Романовський, В. В. Шаполова, О. В. Квасник, Т. В. Гура; за заг. ред. О. Г. Романовського, С. В. Калашникової. Харків : «Друкарня Мадрид», 2017. 92 с.

12. Свидрук І. І., Миронов Ю. Б. Психологія управління та конфліктологія : підручник. Львів : Видавництво Львівського торговельно-економічного університету, 2017. 320 с.
13. Скібіцький О. М. Лідерство та стиль роботи менеджера : навч. посіб. Київ : ЦУЛ, 2019. 192 с.
14. Теорія і практика формування лідера: навч. посіб. / О. Г. Романовський, Т. В. Гура, А. Є. Книш, В. В. Бондаренко. Харків, 2017. 100 с.
15. Havrysh O., Dramaretska K. Leadership : textbook for students of higher education of the first (bachelor) level of specialty 073 "Management". Kyiv : TsP "KOMPRYNT", 2022. 458 p.