CABINET MINISTER OF UKRAINE NATIONAL UNIVERSITY OF LIFE AND ENVIRINMENTAL SCIENCES OF UKRAINE

THE CURRICULUM for training specialists

Educational qualification "Master"

Area of knowledge 1801 "Specific categories"

Specialty 8.18010018 "Administrative Management"

Specialization Productive

"Administrative management and marketing in the agribusiness"

Full-time education

Period of study year and half

Qualification Manager of administrative activities

Implement MSc program

Educational and research Institute of

Faculty of Agrarian management

Department of world agriculture and management of foreign economic activity

Business

I. THE CURRICILA SCHEDULE

on the 2013-2014 academic year

training direction (specialty) 8.18010018 "Administrative Management"

								2	2013	voo	r																									201	14 ye	oor														
	S	Septe	emb	er	30	О	ctob		28	ľ		emb	er	Γ)ece	mbe	r	30	Ja	anua	rv	27	Fe	ebru	ıary	24	ı	M	arcl	h	31	I	Apr	il	28		M				Ju	ine		30		July	,	28		Au	gust	
ırse	2	9	16	23	IX	7	14	21	X	4	11	18	25	2	9	16	23	XII	6	13	20	I			17			10	17	7 24	Ш	_	_		IV	5	12	19	26	2	9	16	23	VI	7	14	21	VII	4	11	Y .	25
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	7	14	21	28	\mathbf{X}	12	19	26	XI	9	16	23	30	7	14	21	28	I	11	18	25	II	8	15	5 22	H	I 8	15	22	2 29	IV	12	19	26	\mathbf{V}	10	17	24	31	7	14	21	28	VII	12	19	26	VIII	9	16	23	30
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	1 25	26	5 27	28	3 29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
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II													:	II	II	II	//																																			

b) training direction (specialty) 8.18010018 "Administrative Management" (2012)

									2013	year	r																						201	4 yea	ır														
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r of dies	2	9	16	23	IX	7	14	21	X	4	11	18	25	2	9	16	23 X	II	6 13	3 20	Ι	3	10	17	II	3	10	17 2	4 I	II 7	7 14	21	IV	5	12	19	26	2	9	16 2	23	VΙ	7 1	4 21	VII	4	11	18	25
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	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17 1	8	19 20	21	22	23	24	25	26 2	27	28	29 3	0 3	1 3	2 33	34	35	36	37	38	39	40	41	42 4	13 4	ا 14	45 4	6 47	48	49	50	51	52
II													:	II	II	II	//																																

Symbols:

theoretical studies

examination period

holidays

productive practice Work on MA thesis

state attestation

II. THE PLAN OF EDUCATIONAL PROCESS

		Total	Hours	knowl	s of con edge ar emester	e after rs	Au		employn ours	nents,			ctical ning	O	n Course Semest	ers
№	Courses	S	ŠŠ	_		ipers ects		j	includin		self-study	ip	ctice	stu	ar of dies	2 year of studies
		Hours	Credits	Exam	Test	Course Papers and Projects	Total	lectures	laboratory	practical	self	Intership	Study practice	1 sem. Num		eeks per
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
	-		Cvcle d					practica	al trainii		1			1	1 20	
				NORMA												
	Management of social and environmental security activities:															
1	Civil protection	36	1		3		12	12			24					1
	Labour protection	36	1	3			12	12			24					1
	Methodology of Social empirical research	108	3		1		36	18		18	72			2		
	Manage information communication:															
2	Economic Informatics	108	3		1		36	18	18		72			2		
2	Technology of presentations and "Webdesign"	72	2		3		24	12	12		48					2
3	Management of maintenance of works	108	3	1			36	18		18	72			2		
	Human Resource Management:															
4	HR Management	72	2		3		24	12		12	48					2
	Business game	108	3		2		36	18	18		72				2	
	Organization Theory:															
5	Organization and planning of business	108	3	2		2	36	18		18	72				2	
	Management and assessment of projects	108	3	2			36	18		18	72				2	
	Organization Management:															
	Business Management	108	3	1			36	18		18	72			2		
6	Economics of production	108	3	1		1	36	18		18	72			2		
	Quantitative methods for decision making	72	2		3		24	12		12	48					2
	Strategic Management	72	2	3		3	24	12		12	48					2
7	Head of Administrative Service	108	3		1		36	18		18	72			2		
8	Technology of administrative activities	108	3		1		36	18		18	72			2		

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
9	Legal basis of administrative activities	108	3		2		36	18		18	72				2	
	Audit and assessment management:															
10	Automated accounting system	108	3		2		36	18	18		72				2	
	Analysis and control of enterprises	108	3	1			36	18		18	72			2		
Tota		1764	49				588	306	66	216	1176			16	10	10
				2.	SELEC	CTIVE	COUR	SES								
				2.1.	Elective	e Cours	es Univ	ersity								
1	Business Foreign Language	216	6	2	1		72		72		144			2	2	
2	International agribusiness	108	3		2		36	18		18	72				2	
3	Introduction to scientific work	72	2		3		24	12		12	48					2
4	Strategy of Agricultural Marketing	108	3	2			36	18		18	72				2	
Tota	1	504	14				168	48	72	48	336			2	6	2
				2.2. Dis	scipline	s chosei	n by the	e studen	t							
1	Agricultural Policy	72	2	3			24	12		12	48					2
2	Administrative consultation	108	3		2		36	18		18	72				2	
3	International economic activity of Ukraine	72	2		3		24	12		12	48					2
4	Management of foreign economic activity	72	2		3		24	12		12	48					2
Tota	I	324	9				108	54		54	216				2	6
Prac	tical training	288	8									288				
Prep	aration and defense of master's thesis	360	10													
Num	ber of coursework (projects)					3										
Num	ber of tests				17											
Num	ber of exams			11												
Tota	l by MSc program	3240	90				864	408	138	318	1728	288		18	18	18

^{*}Cycles of disciplines according to the requirements of standards for higher education, approved later than 27.08.2010, EQC and OPP.

III. STRUCTURE OF THE CURRICULUM

Courses	Hours	Credits	%
1. Cycle disciplines of			
professional and practical			
training*			
1.1. Normative academic	1764	49	54,4
disciplines	1704	42	34,4
1.2. Selective courses	828	23	25,6
1.2.1. Elective courses	504	14	15,6
university	304	14	13,0
1.2.2. Disciplines chosen by the	324	9	10,0
student	324	9	10,0
3. Other load	648	18	20,0
Total by MSc program	3240	90	100

^{*}Cycles of disciplines according to the requirements of standards for higher education, approved later than 27.08.2010, EQC and OPP.

IV. SUMMARY TIME BUDGET (WEEKS)

Year of studies	Theoretical study	Examinatio n Period	Practical training	Preparation and defence of master 's thesis	State certificatio n	Holidays	Total
1	35	4	8			8	55
2	12	1		4	1		18
Total by MSc program	47	5	8	4	1	8	73

V. PRACTICAL PREPARATION

№	Type of practical training	Semester	Hours	Credits	Number of weeks
1	Internship	1	144	4	4
2	Pregraduation	2	144	4	4

VI. COURSE PAPERS AND PROJECTS

N₂	Courses	Hours	Credits	Course Paper	Course Project
1	Organization and planning of business	18	0,5		+
2	Economics of production	18	0,5		+
3	Strategic Management	18	0,5		+

VII. STATE SERTEFICATION

№	Component of Certification	Hours	Credits	Number of weeks
1	State exam			
2	Preparation and defence of Master's thesis	360	10	4