

**CABINET MINISTER OF UKRAINE
NATIONAL UNIVERSITY OF LIFE AND ENVIRONMENTAL SCIENCES OF UKRAINE**

**THE CURRICULUM
for training specialists**

Educational qualification	“Master”
Area of knowledge	1801 “Specific categories”
Specialty	8.18010018 “Administrative Management”
Specialization	Productive “Administrative management and marketing in the agribusiness”
Full-time education	
Period of study	year and half
Qualification	Manager of administrative activities

Implement MSc program

Educational and research Institute of	Business
Faculty of	Agrarian management
Department of	world agriculture and management of foreign economic activity

II. THE PLAN OF EDUCATIONAL PROCESS

№	Courses	Total Hours		Forms of control of knowledge are after semesters			Audience employments, hours			self-study	Practical training		Average Hours per Week on Courses and Semesters			
		Hours	Credits	Exam	Test	Course Papers and Projects	Total	including			Internship	Study practice	1 year of studies		2 year of studies	
								lectures	laboratory				practical	1 sem.	2 sem.	3 sem.
		Number of weeks per semester			16	16	8									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1. Cycle disciplines of professional and practical training*																
1.1. NORMATIVE ACADEMIC DISCIPLINES																
1	Management of social and environmental security activities:															
	Civil protection	36	1		3		12	12			24					1
	Labour protection	36	1	3			12	12			24					1
	Methodology of Social empirical research	108	3		1		36	18		18	72			2		
2	Manage information communication:															
	Economic Informatics	108	3		1		36	18	18		72			2		
	Technology of presentations and “Web-design”	72	2		3		24	12	12		48					2
3	Management of maintenance of works	108	3	1			36	18		18	72			2		
4	Human Resource Management:															
	HR Management	72	2		3		24	12		12	48					2
	Business game	108	3		2		36	18	18		72			2		
5	Organization Theory:															
	Organization and planning of business	108	3	2		2	36	18		18	72			2		
	Management and assessment of projects	108	3	2			36	18		18	72			2		
6	Organization Management:															
	Business Management	108	3	1			36	18		18	72			2		
	Economics of production	108	3	1		1	36	18		18	72			2		
	Quantitative methods for decision making	72	2		3		24	12		12	48					2
	Strategic Management	72	2	3		3	24	12		12	48					2
7	Head of Administrative Service	108	3		1		36	18		18	72			2		
8	Technology of administrative activities	108	3		1		36	18		18	72			2		

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
9	Legal basis of administrative activities	108	3		2		36	18		18	72				2	
10	Audit and assessment management:															
	Automated accounting system	108	3		2		36	18	18		72				2	
	Analysis and control of enterprises	108	3	1			36	18		18	72			2		
Total		1764	49				588	306	66	216	1176			16	10	10
2. SELECTIVE COURSES																
2.1. Elective Courses University																
1	Business Foreign Language	216	6	2	1		72		72		144			2	2	
2	International agribusiness	108	3		2		36	18		18	72				2	
3	Introduction to scientific work	72	2		3		24	12		12	48					2
4	Strategy of Agricultural Marketing	108	3	2			36	18		18	72				2	
Total		504	14				168	48	72	48	336			2	6	2
2.2. Disciplines chosen by the student																
1	Agricultural Policy	72	2	3			24	12		12	48					2
2	Administrative consultation	108	3		2		36	18		18	72				2	
3	International economic activity of Ukraine	72	2		3		24	12		12	48					2
4	Management of foreign economic activity	72	2		3		24	12		12	48					2
Total		324	9				108	54		54	216				2	6
Practical training		288	8									288				
Preparation and defense of master's thesis		360	10													
Number of coursework (projects)							3									
Number of tests					17											
Number of exams				11												
Total by MSc program		3240	90				864	408	138	318	1728	288		18	18	18

*Cycles of disciplines according to the requirements of standards for higher education, approved later than 27.08.2010, EQC and OPP.

III. STRUCTURE OF THE CURRICULUM

Courses	Hours	Credits	%
1. Cycle disciplines of professional and practical training*			
1.1. Normative academic disciplines	1764	49	54,4
1.2. Selective courses	828	23	25,6
1.2.1. Elective courses university	504	14	15,6
1.2.2. Disciplines chosen by the student	324	9	10,0
3. Other load	648	18	20,0
Total by MSc program	3240	90	100

*Cycles of disciplines according to the requirements of standards for higher education, approved later than 27.08.2010, EQC and OPP.

IV. SUMMARY TIME BUDGET (WEEKS)

Year of studies	Theoretical study	Examination Period	Practical training	Preparation and defence of master 's thesis	State certification	Holidays	Total
1	35	4	8			8	55
2	12	1		4	1		18
Total by MSc program	47	5	8	4	1	8	73

V. PRACTICAL PREPARATION

№	Type of practical training	Semester	Hours	Credits	Number of weeks
1	Internship	1	144	4	4
2	Pregraduation	2	144	4	4

VI. COURSE PAPERS AND PROJECTS

№	Courses	Hours	Credits	Course Paper	Course Project
1	Organization and planning of business	18	0,5		+
2	Economics of production	18	0,5		+
3	Strategic Management	18	0,5		+

VII. STATE SERTEFICATION

№	Component of Certification	Hours	Credits	Number of weeks
1	State exam			
2	Preparation and defence of Master's thesis	360	10	4

